



THE OHIO FAMILY CONNECTION
Advocate • Educate • Support

Job Posting OhioKAN Kinship and Adoption Navigator (Full-Time)

Department: Programs
Supervisor: Director of Programs
FLSA Status: Non-exempt
Starting Salary Range: \$17.50 - \$20.00/hour
Telework: Partially remote available

Background of Organization: Adoption Network Cleveland recognizes adoption as a complex, lifelong and intergenerational journey for all those whose lives are touched by it. Founded in 1988, Adoption Network Cleveland provides programs and services to connect and empower all members of the adoption triad (adoptees, birth parents and adoptive parents); adoptive, kinship and foster care families; youth in foster care; foster care alumni; siblings; and the professionals who serve them. Recognizing that a unified voice is a strong voice, Adoption Network Cleveland promotes community awareness and social change by advocating for progressive policies and openness in adoption and child welfare practice, policy and law.

Job Posting: Make a Real Difference in Your Community with Adoption Network Cleveland and OhioKAN!

Are you passionate about helping families thrive? Do you believe in the power of connection and support to transform lives? Join Adoption Network Cleveland as part of our OhioKAN team as a **Kinship and Adoption Navigator** and be the change kinship and adoptive families in your community need!

What is OhioKAN? OhioKAN (Ohio Kinship and Adoption Navigator) is a groundbreaking statewide program that supports kinship caregivers and adoptive families. We connect families to the resources, services, and social supports they need to grow stronger and create lasting stability. With a mission to empower families and build community resilience, OhioKAN makes a direct, positive impact on lives across Ohio.

Your Role: Kinship and Adoption Navigator - As a Kinship and Adoption Navigator at Adoption Network Cleveland, you'll work one-on-one with families to assess their needs, provide personalized guidance, and connect them with essential resources. This is more than a job—it's a chance to make a meaningful difference, one family at a time.

What You'll Do:

- **Empower Families:** Partner with caregivers to identify their goals and access services that improve family well-being and resilience.
- **Build Connections:** Collaborate with community partners and curate resources that support families across your region.

- **Make an Impact:** Advocate for families, host educational and outreach events, and provide in-home or community-based support.
- **Grow and Learn:** Participate in continuous training, contribute to program improvements, and share insights to better serve families statewide.

What You Bring:

- **Education/Experience:** A background in Social Work, Public Health, Education, or a related field is a plus, but lived experience as an adoptee, individual raised in a kinship family, kinship caregiver, adoptive parent, or foster parent is highly valued.
- **Skills:** Strong communication, relationship-building, and organizational skills. You're empathetic, detail-oriented, and ready to take initiative.
- **Passion:** A commitment to helping families overcome challenges and achieve their goals.
- **Tech-Savvy:** Comfort with Microsoft Office and managing case records in a database.
- **Flexibility:** Willingness to travel as needed with access to reliable transportation.

Why Join OhioKAN?

- **Purpose-Driven Work:** Every day, you'll be helping families navigate their unique journeys with confidence and support.
- **Team Spirit:** Collaborate with a passionate, supportive team dedicated to building stronger communities.
- **Professional Growth:** Gain access to ongoing training and learning opportunities to enhance your skills.
- **Work-Life Balance:** Enjoy a full-time role with the flexibility to meet families where they are—in their homes, communities, or at partner agencies.

Additional Perks:

- Competitive pay and benefits.
- Opportunities to grow your career in a supportive, mission-focused organization.
- The satisfaction of knowing your work truly matters.

Compensation and Benefits

Starting Pay Range: \$17.50 - \$20/hour. Benefits include health insurance, retirement plan, short-term and long-term disability insurance, life insurance, and paid time off.

Reimbursement of travel expenses.

Ready to Apply? Send Resume and Cover Letter to HR-Dept@AdoptionNetwork.org. First consideration will be given to applicants who apply by Friday, January 24, 2025. The position is open until filled. Given current circumstances, we may not be able to respond to all candidates.